

OFFICIAL PROCEEDINGS OF THE BOARD OF EDUCATION
Chickasha Public Schools
Chickasha, Okla.
Regular Meeting
AUGUST 14, 2018

The Board of Education of Independent School District No. 1-001, Grady County, Oklahoma, met in regular session Tuesday, August 14, 2018, in the Boardroom of the Administration Building, 900 W. Choctaw Ave., Chickasha, Oklahoma. The meeting was scheduled to start at 6:30 p.m.

NOTICE IS HEREBY GIVEN THAT THE **REGULAR MEETING** OF THE BOARD OF EDUCATION OF THE CHICKASHA PUBLIC SCHOOL DISTRICT I-001, GRADY COUNTY, OKLAHOMA, WILL BE HELD IN THE ADMINISTRATION BUILDING, CHICKASHA PUBLIC SCHOOLS, 900 WEST CHOCTAW AVENUE, CHICKASHA, OK 73018, ON **AUGUST 14, 2018**, AT **6:30 P.M.** WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

If participation at any Board of Education meeting is not possible due to a disability, notification to the Board Clerk at least 24 hours prior to scheduled meeting is encouraged to make the necessary accommodations. The Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda. Except for items one through three, any agenda item may be considered and acted on in any order.

Members Present

Doug Brown
Julie Hibbard
Ginny Howell
Shawna Covington
Zack McGill
Jack Herron, Superintendent
Christal Bates, clerk and non-member

Members Absent

None

ITEM 1 - Call meeting to Order

Mr. Brown opened the special session meeting at 6:31 p.m. Notice of the meeting had been properly announced and posted in compliance with the Open Meeting Laws of the State of Oklahoma.

ITEM 2 - Roll Call

Members present: McGill, Hibbard, Brown, Howell, Covington
Members absent: None

ITEM 3 - Pledge of Allegiance to the Flag

ITEM 4 – Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Chickasha Public Schools. As elected representatives of the voters and patrons of the District, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for meetings includes, at the Board's discretion, an opportunity for the public to address any item appearing on the agenda or other items of concern. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications. No public comment

ITEM 5 – Consent Agenda.

The following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and approval of the following items:

- a. Minutes of the July 26, 2018 special meeting;
 - b. OKTLE renewal for 2018-2019 between Employee Evaluation Systems and Chickasha Public Schools;
 - c. Oklahoma Department of Career and Technology Education Contract for Secondary Career Technology Education Program(s) for school year 2018-2019;
 - d. Letter of Agreement for 2018-2019 between Chickasha Public Schools and Speech/Language/Hearing Clinic, Department of Special Services Northeastern State University ;
 - e. Amendment to Renew Fixed Price Food Service Management Contract between Chickasha Public Schools and Opa! Food Management of Oklahoma, LLC for the 2018-2019 school year;
 - f. Chickasha Public Schools Substitute Teacher's Handbook;
 - g. Chickasha Public Schools Substitute Teacher Information Packet;
 - h. Chickasha Public Schools Substitute Teacher Application;
 - i. Request to close account and transfer funds to another account for the Freshman Class #920 ;
 - j. Request to close account and transfer funds to another account for the Sophomore Class #923;
 - k. Request to close account and transfer funds to another account for the Junior Class #922;
 - l. Request to close account and transfer funds to another account for the Senior Class #924;
 - m. Fundraiser Approval Request for Chickasha Middle School Girls Basketball;
 - n. Fundraiser Approval Request for Chickasha FFA Chapter;
 - o. Fundraiser Approval Request for CHS and CMS Softball;
 - p. Damaged Tech Items-Request to Dispose;
 - q. Finance Report;
- 2017-2018** General Fund Nos. 609-616; Building Fund Nos. 51-54; 2010 Bond #31 Nos. None; 208 Bond #38 Nos. None; Gifts #81 Nos. None; Athletic Fund Nos. None; Activity Fund Nos. None

2018-2019 General Fund Nos. 68-136; Building Fund Nos. 4-20; 2010 Bond #31 Nos. 2; 208 Bond #38 Nos. None; Gifts #81 Nos. 1-4; Athletic Fund Nos. 1-25; Activity Fund Nos. 1, 4673-4709

On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to approve all consent agenda items. Voting AYE: Hibbard, Brown, Covington, Howell, McGill

ITEM 6- Motion and vote to approve or not approve HealthCorps curriculum contract with Chickasha High School for the 2018-2019 school year.

On a motion from Ms. Howell, seconded by Mrs. Covington, the board voted to approve HealthCorps curriculum contract with Chickasha High School for the 2018-2019 school year. Voting AYE: Hibbard, Brown, Covington, Howell, McGill

ITEM 7- Motion and vote to approve or not approve the start and end times for BWECC, Grand, Lincoln, CMS, and CHS for the 2018-2019 school year.

Dr. Herron stated the principals have been working on these times since spring up until today. Coursework and bus transportation were all taken into consideration. On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to approve the start and end times for BWECC, Grand, Lincoln, CMS, and CHS for the 2018-2019 school year. (see attachment) Voting AYE: Hibbard, Brown, Covington, Howell, McGill

ITEM 8- Motion and vote to approve or not approve the District-wide Student Handbook for 2018-2019.

Ms. Ladyman led the discussion with Principals and Asst. Principals regarding any changes for the 2018-19 student handbook. She stated that most of the changes were demographic, updating new administrators, principals, and assistant principals name and site, 2018-19 calendar, start and end times for each site, and addressing a few discipline issues. Once the District-wide Student handbook is updated for the 2018-19 school year, it will be available online at www.chickasha.k12.ok.us Ms. Ladyman requested that hard copies be available at the sites. On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to approve the District-wide Student Handbook for 2018-2019. Voting AYE: Hibbard, Brown, Covington, Howell, McGill

ITEM 9- Motion and vote to approve or not approve the following applications for 2018-2019 sanctioning of individual Booster Clubs or Parent Organizations:

- a. Chickasha Band Parents Association
- b. CHS Cheerleading Booster Club.
- c. CMS Cheer Booster Club.
- d. Chickasha FFA-Mother's Club.
- e. Grand PTO.
- f. Chickasha Homerun Club.
- g. Chickasha Quarterback Club.
- h. Chickasha Tennis Booster Club.
- i. Chickasha Tip-In Club.
- j. CHS PTO.
- k. Volleyball Spike Club.

Mr. Brown recommended the sanctioning applications be tentatively approved due to missing required information. He suggested the sanctioning application form be revised to list the officers of the Booster Club or Parent Organization. On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to approve the above list of sanctioning applications for 2018-2019 individual Booster Clubs or Parent Organizations **pending** completion of required paperwork due by the next regularly scheduled board meeting. Voting AYE: Hibbard, Brown, Howell, Covington, McGill

ITEM 10- Motion and vote to approve or not approve fundraiser request for 2018-2019 for the following Booster Clubs or Parent Organizations:

- a. Chickasha FFA-Mother's Club.
- b. Chickasha Homerun Club.
- c. Chickasha Quarterback Club.
- d. CHS PTO.
- e. Grand PTO.
- f. Chickasha Tip-In Club

Mr. Brown recommended approving the fundraiser request with the same stipulations as the sanctioning applications. Any missing required information needs to be completed by the next regularly scheduled board meeting. On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to approve fundraiser request for 2018-2019 for the Booster Clubs or Parent Organizations listed above, **pending completion of**

required paperwork due by the next regularly scheduled board meeting. Voting AYE: Hibbard, Brown, Covington, Howell, McGill

ITEM 11- Adult Learning Center budget presentation.

Dr. Johnson, Adult Education Coordinator, presented the proposed 2018-19 budget for the Adult Learning Center.

ITEM 12- Motion and vote to approve or not approve the 2018-2019 proposed budget for the Adult Learning Center as presented by Dr. Johnson.

This item was tabled. Mr. Brown recommended the budget be reviewed by Jennifer Stegman, Asst. Superintendent-Financial Operations on her start date, Monday, August 20, 2018 and be addressed at the September board meeting.

ITEM 13- Motion and vote to approve or not approve the job description for the Adult Education Coordinator.

Mr. McGill recommended changing the Immediate Supervisor from Superintendent to Asst. Superintendent-Financial Operations. On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to change the Immediate Supervisor from Superintendent to Asst. Superintendent-Financial Operations on the job description for the Adult Education Coordinator. Voting AYE: Hibbard, Brown, Howell, Covington, McGill

ITEM 14- Motion and vote to approve or not approve the sub award funding agreements for the District's Adult Ed program.

On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to approve the sub award funding agreements for the District's Adult Ed program. Voting AYE: Hibbard, Brown, Howell, Covington, McGill

ITEM 15- Motion and vote to approve or not approve 2018-2019 purpose of account forms for Adult Education.

On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to approve 2018-2019 purpose of account forms for Adult Education pending verification of reimbursement of account 805-ABE/HSE (Adult Education Account) is legal. Voting AYE: Hibbard, Brown, Howell, Covington, McGill

ITEM 16- Proposed Executive Session to discuss the:

Employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual salaried public officers or employees. Executive Session Authority: Okla. Stat. Tit. 25, §307(B)(1). The Board will discuss:

1. Hiring of individuals listed on Exhibit A, posted with the Agenda;
2. Transfer/Re-assignment/workday adjustment of personnel listed on Exhibit A, posted with the Agenda;
3. Resignations of personnel listed on Exhibit A, posted with the Agenda;
4. Retirements of personnel listed on Exhibit A, posted with the Agenda or received after the posting of the Agenda;

ITEM 17- Motion and vote to convene in executive session.

On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to convene into executive session at 7:51 p.m. Voting AYE: Brown, Hibbard, McGill, Howell, Covington

ITEM 18- Board President's statement of executive session minutes.

The Executive Session Compliance Notice was read by Mr. Brown and is as follows; Dr. Jack Herron and all present members of the board of education attended the Executive Session. Only the items listed under the agenda item Executive Session were considered and discussed, and no board action was taken.

On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to return to open session at 8:15 p.m.

ITEM 19- Motion and vote to approve or not approve the transfer/reassignment/workday adjustments for individuals listed on the Personnel Sheet (Exhibit A-posted with the Agenda).

On a motion from Ms. Howell, seconded by Mrs. Hibbard, the board voted to approve the transfer/reassignment/workday adjustments for individuals listed on the Personnel Sheet (Exhibit A-posted with the Agenda). Voting AYE: Brown, Howell, Covington, McGill, Hibbard

ITEM 20- Motion and vote to approve or not approve the resignation(s) of individuals listed on the Personnel Sheet (Exhibit A- posted with the Agenda) or whose notice of resignation was received after the posting of the Agenda.

On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to approve the resignation(s) of individuals listed on the Personnel Sheet (Exhibit A- posted with the Agenda) or whose notice of resignation was received after the posting of the Agenda. Voting AYE: Brown, Covington, Howell, McGill, Hibbard

ITEM 21- Motion and vote to approve or not approve the retirement(s) of individuals listed on the Personnel Sheet (Exhibit A-posted with the agenda) and to gratefully acknowledge their service.

There were no retirements listed on the personnel sheet (Exhibit A-posted with the agenda).

ITEM 22- New Business- This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda [Okla. Stat. Tit. 25, Section 311 (A)(9)].

Dr. Herron stated there were revisions needed to the previously approved contracts for Asst. Superintendent-Financial Operations and Director of Elementary Curriculum. On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to revise the contract for Asst. Superintendent-Financial Operations and Director of Elementary Curriculum. Voting AYE: Covington, McGill, Hibbard, Howell, Brown

Mr. Brown stated the CHS POM sanctioning application packet and fundraiser request was turned in today and recommended tentatively approving the application and fundraiser request on the same terms as Item 9 and Item 10. On a motion from Ms. Howell, seconded by Mrs. Hibbard, the board voted to approve the 2018-2019 sanctioning application for CHS POM Parents, pending completion of required paperwork due by the next regularly scheduled board meeting. Voting AYE: McGill, Howell, Covington, Brown, Hibbard

ITEM 23- Superintendent's Report

Dr. Herron stated Convocation went well. There are several Open House's going on tonight at the sites. He commended Dan Turner, Director of Maintenance and Facilities for his hard work to insure the facilities are in working order prior to school starting on Thursday. There have been trainings across the district for para's and teachers. He thanked everyone for working extremely hard in preparing for the new school year.

ITEM 24- Motion to Adjourn

On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to adjourn at 8:19 p.m.

This agenda was posted at 5:21p.m. on the 13th day of August, 2018, on the east and west doors of the Administration Building, Chickasha Public Schools, 900 W. Choctaw, Chickasha, OK, and emailed to the concerned public. Notice of the meeting was given to the Grady County Clerk at 1:12 p.m. on the 13th day of October, 2017.

Board President

Christal Bates

Chickasha Board of Education

Board Clerk

Regular Meeting
State of Oklahoma
Grady County

I, the undersigned Clerk of the Board of Education of Chickasha School District I-001, of Grady County, Oklahoma; do hereby certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this _____ day of _____, 2018

_____ Clerk, Board of Education