

Request for Professional Development

Name _____ Date _____
School _____ Position _____

Please submit to your principal for approval and then to the professional development (PD) committee. The guidelines for **this request** include:

- PD may not exceed \$150.00 per person.
- PD must align with your current or future position.
- PD must be approved by both your site principal and the PD Committee before attending, and effort is made to meet the early registration date if one is given.

Circle under which area of professional learning is this opportunity:

- Math
- Reading
- Classroom Management
- STEAM (Science, Technology, Engineering, Arts, and Math)
- Leadership

How will this learning experience support your professional learning path?

Will a substitute be required on the day of the professional development? ____ Yes ____ No

Principal's Signature indicates approval

Date

Educator's signature

Date