

CN DELIVERY DRIVER/CUSTODIAN

Chickasha Public Schools

Job Title: CN DELIVERY/CUSTODIAN
Location: School Site/Central Kitchen
Immediate Supervisor: Child Nutrition Leader
Supervises: N/A

Purpose of Position:

To enhance the operation of the CN Department by maintaining a clean environment, assisting with storage and unloading of supplies and the delivery of food to satellite schools.

Qualifications:

High school diploma or GED

Custodial experience, preferably in a school or related work environment

Valid Oklahoma Driver's License and clean driving record

Physically capable of performing prescribed duties

| Physical Requirements: | Skills, knowledge and abilities: |
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| <ul style="list-style-type: none">• Good health and high energy level• Ability to lift objects weighing 30 lbs. or more• Ability to climb & descend a ladder• Extensive kneeling, crawling & bending• Ability to tolerate a stressful environment• Ability to lift objects above shoulder level• Extensive pushing/pulling and twisting | <ul style="list-style-type: none">• Ability to read warning labels and safety documents• Ability to comprehend and follow both written and oral instructions• Familiarity with machinery used in cleaning• Ability to interact courteously with students and adults• Attention to detail• Dependable and punctual• Ability to work without close supervision• Familiarity with cleaning products and chemicals• Ability to operate food transportation truck• Proficient in multi-tasking |

Essential Job Functions (The duties listed below are not intended to depict all tasks required by this position. Duties may also be divided among staff as directed by the Supervisor.)

- Comply with School Board Policy
- Comply with State health and Child Nutrition Regulations
- Be alert to repair work and safety conditions; anything found unsafe should be reported to supervisor and rendered safe as soon as possible
- Deliver breakfast and lunch to each school
- Pick up empty carriers, used pots and pans and deliver back to kitchen
- Pick up locked money bags and deliver to the food service secretary
- Perform assigned daily tasks on time
- Communicate and confer frequently with the Food Service Leader

- Deliver trays and or food to schools as needed
- Comply with relevant laws and procedures for the storage, use and disposal of chemicals, trash, rubbish, waste and blood borne contaminated items
- Move furniture and/or equipment within the building(s) as required for various activities and as directed by supervisor
- Remain on the work-site premises during work shift schedule unless excused by supervisor
- Make such minor building repairs as individual is capable of doing
- Attend custodial training meetings as scheduled by supervisor
- Bring food items from commodity storeroom as needed
- Assist with commodities and ensure storage in proper location
- Maintain a clean, sanitary and orderly kitchen environment
- Be on call as needed, above regular hours
- Provide supervision for extra activities
- Mop and sweep assigned area daily
- Clean, buff and polish kitchen and cafeteria floors as per schedule
- Regularly clean hood covers over stoves
- Clean restrooms in cafeteria and kitchen as per schedule
- Keep restrooms supplied with soap, toilet tissue and paper towels
- Remove trash regularly and appropriately
- Bring frozen items to refrigerator for thawing
- Receive food and supply deliveries and divert to proper area for storage
- Respects the privacy of confidential matters relative to students, patrons and personnel
- Uses good judgment at all times
- Comply with all items contained in the district's Hazard Communication Program
- Attend quarterly safety meetings as scheduled by the district safety coordinator

Other Job Functions:

- Perform other duties that may be necessary to achieve job purpose, or that may be assigned by the supervisor.
- Attend approved professional development activities that may improve professional competence or enhance the job purpose.

Employee Signature

Date